



MEETING MINUTES

December 19, 2012

7:30 PM

Approved

In Attendance: D. Carlson, Member, Hal Harper, Member, Bob Watts, Member, Matt Brown, Authority Administrator, Paul Ruffini, ARRO.

Call to Order

In the absence of the Chairman and Vice Chairman, the consensus of the Board was for D. Carlson to serve as Chair for the meeting. D. Carlson called the meeting to order at 7:35 PM.

Approval of Minutes

H. Harper moved to approve the minutes of the November 28, 2012 meeting as submitted, B. Watts seconded. It was so moved.

Approval of Payments

B. Watts moved to approve the December payments, seconded by H. Harper. Following a few brief comments and questions, it was so moved. The Balance Sheet and Revenue and Expense Reports were reviewed. B. Watts moved, seconded by H. Harper to accept the Balance Sheet and Revenue and Expense Report in good faith as prepared by the Township Treasurer. It was so moved.

2013 Operating and Capital Budgets - Adoption

M. Brown briefly reviewed the draft operating and capital budgets for 2013 that were presented in November. M. Brown noted the addition of monies in the capital budget for the driveway improvements at Marsh Harbour. After several questions by Board members and a brief discussion, B. Watts moved, seconded by H. Harper to adopt both budgets as presented. It was so moved.

Authority Administration Reports

M. Brown stated that all treatment facilities were operating well and within their permit requirements. He noted that due to the limited activity for the month he would forego presentation of the reports in detail and answer any questions the Board might have from their review. There were a few brief comments and questions. M. Brown did review the status of the Mash Harbour WWTF drive.

B. Watts moved to accept the reports from Clean Water, Inc., ARRO Consulting, Inc. and the Authority Administrator, as submitted; seconded by H. Harper. It was so moved.

Open Session

No members of the public were present.

Following a discussion by the Board, the next meeting date was noted to be January 16, 2013 at 7:30 PM.

Adjournment

There being no further business to be brought before the Authority, H. Harper moved, seconded by B. Watts to adjourn the meeting at 8:07 pm.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator